

MINUTES OF THE ORDINARY MEETING OF THE HAY SHIRE COUNCIL HELD IN THE COUNCIL CHAMBERS LACHLAN STREET HAY AT 1.00PM ON 28th July 2026.

PRESENT: Councillors: Cr G Chapman, Cr L Garner, Cr W Miller, Cr C Oatway (Chair), Cr J Perry, Cr M Quinn, Cr D Townsend, General Manager - David Webb Executive Manager Corporate Performance and Community – Kirstyn Thronder, and Executive Assistant – Kerry McRae

Request to attend by Audio Visual Link: Nil

Apology: Cr P Porter

25-090 **Resolved** that Council accept the apology from Cr Porter for the 28th of July Ordinary meeting.

(Perry/Quinn)

This meeting was live streamed and recorded

Address to Council: Nil

Confirmation of Minutes

26-091 **Resolved** that the minutes of the Ordinary Meeting of Council held 29th June 2026 be confirmed.

(Miller/Perry)

Declaration of Interest: Nil

Mayoral Report

M1 **Mayoral Report**

That Council notes the information provided in the report.

Delegates Report:

Cr M Quinn - ALGA National General Assembly

For Council's Information.

General Manager's Reports

Action Plan Report

The report was received and noted.

C01 DA2026-27 – Sheds and Extensions – 109 Thelangerin Road, Hay

26-092 Resolved that Council approve:

Development Application DA2026-27 for the MRF shed extension (Shed 4) and Rubber & Plastic Crumbing Shed (Shed 1) on Lot 113 DP 448476, and Equipment & Storage Shed (Shed 2) and Hardstand Equipment Shed (Shed 3) on Lot 1 DP 517869 at 109 Thelangerin Road, Hay subject to the following conditions of consent:

1. Compliance with Consent

The Development being completed in accordance with plans and specifications stamped by Council being Plan A – D for 109 Thelangerin Road, Hay, except where varied by conditions of this consent.

***Reason:** To confirm the details of the application as submitted by the applicant and as approved by Council.*

2. Compliance with Standards

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act and the National Construction Code (NCC).

***Reason:** The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.*

3. Siting

All proposed structures, roof eaves, and guttering must be erected wholly within the respective boundaries of Lot 113 DP 448476 (Sheds 1 and 4) and Lot 1 DP 517869 (Sheds 2 and 3) at 109 Thelangerin Road. A minimum setback of 900mm must be maintained from external allotment boundaries

***Reason:** To ensure no encroachments occur onto neighbouring properties and no changes are made to the approved siting of the building.*

4. Variations

No alteration to approved plans and specifications is allowed unless separately approved by Council.

***Reason:** To ensure the designs meet regulations and standards and are in line with Council policies.*

***Reason:** To adhere to minimum boundary offsets as required by the relevant legislation.*

5. Shed/Garage/Outbuilding Use

The sheds and extensions are approved exclusively for waste management operations, material sorting/crumbing, machinery/equipment storage, and general council depot uses. No structure shall be used for residential occupation at any time

***Reason:** Health and safety reasons, and compliance with the National Construction*

Code.

6. Construction Certificate Required

A Construction Certificate must be obtained from a Principal Authority prior to the commencement of any work.

***Reason:** To ensure that minimal standards relating to structural adequacy, health and amenity are met.*

7. Further Details Required

Prior to the issue of a Construction certificate details of all structural concrete and structural steel work shall be submitted to the Principal Certifying Authority for approval.

***Reason:** It is in the Public interest that all buildings are able to withstand the combination of loads and other actions which it may be subjected.*

8. Storm Water Disposal

Prior to the issue of a Construction Certificate, a stormwater management plan covering works on both Lot 113 and Lot 1 must be submitted to the Principal Certifier. Roof water runoff must be directed to rainwater tanks or dedicated site drainage to prevent erosion or ponding around structural footings

***Reason:** To ensure that the development does not detrimentally affect the adjoining properties.*

9. Lapsing of Consent

This consent is limited to a period of 5 years from the date of the Notice of Determination, unless the works associated with the development have physically commenced.

***Reason:** To ensure compliance with the Environmental Planning & Assessment Act 1979.*

10. Second Hand Materials

No second hand materials are to be used on any external surface of the building unless made available for inspection and separately approved by Council prior to erection.

***Reason:** To not have a negative visual impact to the streetscape.*

11. Occupation Certificate Required

None of the sheds (Sheds 1, 2, 3, or 4 extension) shall be occupied or commissioned for operational use until an Occupation Certificate has been issued by the Principal Certifier.

***Reason:** Statutory requirement under Section 6.9 of the EP&A Act 1979.*

12. Fire Safety Equipment Installation

Prior to the issue of an Occupation Certificate, portable fire extinguishers and essential fire safety measures must be installed inside Shed 1 (Rubber/Plastic Crumbing) and Shed 4 (MRF Extension) in accordance with NCC Clause E1.6 / AS 2444.

Reason: Fire safety and structural asset protection.

For

Against

Cr G Chapman
Cr L Garner
Cr W Miller
Cr C Oataway
Cr John Perry
Cr M Quinn

(Perry/Miller)

C02 Application for Leave of Absence

26-093 Resolved that Council grants leave of absence to Cr Will Miller for the Ordinary meeting to be held 27th October 2026.

(Perry/Quinn)

C03 Circulars and other Government Correspondence

That Council notes the information provided in the report.

C04 Economic Development & Tourism June/July 2026

That Council notes the information provided in the report and actions being undertaken.

C05 Corporate Performance & Community Monthly Report: July2026

Notes the information provided in the report.

C06 Finance Report – July 2026

26-094 That Council receives and notes the report provided and approves the Material Budget Variances outlined in the report.

(Townsend/Perry)

C07 Planning and Compliance Report June/July

That Council notes the information provided in the report.

C08 Major Projects Update

26-095 Resolved that Council:

- (a) Notes the information provided in the report and the actions being undertaken;
- (b) Adopts the Hay Park Master Plan, Version 3.1 dated 28th July 2026, as presented.

(Perry/Miller)

C09 Operations Monthly Update Report

That Council notes the information provided in the report.

C10 Tree Removal Requests

26-096 Resolved that Council removes one (1) Eucalyptus tree from 218-210 Sidonia Road, Hay, with no replacement.

(Perry/Miller)

Reports of Council Committees

- Hay Showground Management Committee held 15th June 2026
- Hay Showground Management Committee held 20th July 2026

26-097 Resolved that Council notes the Committees meeting minutes, and any recommendations contained within be adopted.

(Perry/Chapman)

There being no further business the meeting was terminated at 2.10pm.

Confirmed _____
Cr Carol Oataway
Mayor